

CHEBOYGAN AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES AGENDA  
Thursday, March 13, 2025 9:00 a.m.

Call to order and Attendance	Action
------------------------------	--------

Approval of Minutes	Action
---------------------	--------

Financial report, including payment of bills	Action
--	--------

Director's Report:

Programs	Report
----------	--------

Facilities	Report
------------	--------

Parks & Rec Commission collaboration	Report
--------------------------------------	--------

Old Business:

Cat 2 E-rate project	Report
----------------------	--------

Director Evaluation	Action
---------------------	--------

New Business:

Library Card Policy	Report
---------------------	--------

Citizen's Comments

Committee Reports:

Adjournment

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES  
100 S. Bailey Street, Cheboygan, MI 49721  
231-627-2381

Held in the Cheboygan Area Public Library  
Meeting Minutes: Thursday, February 13, 2025 9:00 a.m.

Kay Forster called the meeting to order at 9:00 a.m. Board members present: Don Gezon, Bruce Gauthier, Jeanette Mateer, Mary Ellen Enos and Nadene Delana.

Absent: Dan Welihan, joined meeting in person at 9:30 a.m.

Also present Library Director Brice Bush.

**Approval of Minutes:** Nadene Delana made a motion to accept the minutes from the January 9, 2025 regular meeting as presented. Jeanette Mateer seconded the motion. The motion passed unanimously.

**Financial Report, Including Payment of Bills:** Nadene Delana reported on the financials. Mary Ellen Enos made a motion to accept the financial report as presented and Jeanette Mateer seconded the motion. The motion passed unanimously.

**Director's Report:**

January programs were well attended and included Movement & Music storytime on Tuesdays, Come In and Play in the Children's area on Fridays, All Abilities Storytime, local author Kathy Kae presenting her native cookbook and tips on foraging to a crowd of more than 50 people with corn soup and traditional fry bread, the first session of a three part Gardening Series, a puzzle competition comprised of ten teams and a paint-a-long art class with local artist Christine Nola.

The library received a total of \$1590 in donations from seven different donors throughout the month. Approximately \$750 of the donation money was spent on equipment for the Children's area.

Brice shared information regarding the Institute for Museum and Library Services (IMLS) federal funding the Library of Michigan (LM) receives in order to provide resources for many of the services Cheboygan Area Public Library provides to patrons. At this time the contracts in place for LM have been paid through September 2025. We should not see an interruption in services before the end of September. The forecast for next fiscal year of the State of Michigan is unpredictable related to the possible elimination of federal funding.

**Old Business:**

The Cat-2 E-rate project of replacing the internet infrastructure throughout the building is complete. The final step is activation of the new wired system which will be scheduled in the coming month. The new wifi hardware is active.

MI Class account will be created once the approved minutes from January are presented.

**New Business:**

Director's Evaluation documents were delivered to each board member. Those forms should be sent to Dan Welihan once completed. Dan Welihan will compile the results, share with the board and meet with Brice to discuss.

**Committee Reports****Public Comment**

Discussion of expanding the area of service with no fee to children who attend Cheboygan Area Public Schools and do not reside within the Library's taxing district took place.

**Adjournment:** Nadene Delana made a motion to adjourn at 9:58 a.m. Jeanette Mateer seconded the motion. The motion passed unanimously. Meeting adjourned at 9:58 a.m.

Respectfully submitted,

Brice Bush